

Notice of Annual General Meeting

**To,
The Members,
Onshore Construction Company Private Limited**

Notice is hereby given that the 28th Annual General Meeting of the Members of **Onshore Construction Company Private Limited** will be held at short notice on **Saturday, 30th September 2023** at the registered office of the Company situated at **27-30, Indraprastha Industrial Estate, LBS Marg, Vikhroli (West), Mumbai 400083** at **11.00 a.m.** to transact the following businesses:

Ordinary Business:

1. To receive, consider, and adopt audited standalone and consolidated financial statements of the Company for the financial year ended 31st March 2023, the reports of the Board of Directors and Auditors thereon.
2. To appoint **Viraj B Gore & Associates**, Chartered Accountant, (Firm Registration No. **0137615W**), as Statutory Auditor of the Company under Section 139 of the Companies Act, 2013.

By Order of the Board of
Onshore Construction Company Private Limited

Belle Seetharam Shetty
Director
DIN: 00617819

Date: 18th September, 2023
Place: Mumbai



NOTES

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT PROXY/PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY/PROXIES NEED NOT BE A MEMBER OF THE COMPANY. THE PROXY/PROXIES TO BE EFFECTIVE MUST BE DULY COMPLETED, SIGNED, AND DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**
2. Members/Proxies should fill in the attendance slip for attending the Meeting. Proxies form as prescribed under the Companies Act, 2013 is enclosed herewith.
3. All documents referred to in the accompanying notice and the explanatory statement as well as the other documents as required under the provisions of the Companies Act, 2013 and rules made thereunder, are open for inspection at the registered office of the Company on all working days between 11:00 a.m. to 1:00 p.m. up to the date of this annual general meeting.
4. The Route map for the venue of the meeting is enclosed herewith the notice.



Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN:

Name of the Company:

Registered office:

Name of the member (s): Registered address: E-mail Id: Folio No/ Client Id: DP ID:
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I/We, being the member (s) ofshares of the above named company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature:, or failing him

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company, to be held on _____, 2023 at the registered office of the Company at _____ at _____ a.m. and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No

1.....

Signed this..... day of..... 2023

Affix Revenue Stamp

Signature of shareholder

Signature of Proxy holder

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company before the commencement of the Meeting.

ATTENDANCE SLIP

Please fill attendance slip and hand it over at the entrance of the meeting hall

Joint shareholders may obtain additional Slip at the venue of the meeting.

Name and address of the shareholder/Proxy: _____

Folio No.: _____

DP ID & Client ID*: _____

No. of Shares held: _____

I/We hereby record my/our presence at the Annual General Meeting of the Company, to be held on _____, 2023 at _____ at _____ a.m.

Signature of the Shareholder or Proxy

*Applicable for investors holding shares in electronic form.

**Strike out whichever is not applicable

ROUTE MAP

